

Vacancy : Programme Intern



Commencement: September 2016

Based: Geneva, Switzerland

Reports to: Direct Supervisor (Programme Manager)

Applications close: 17 June 2016

ISHR is an independent, non-profit organization with offices in Geneva and New York. The internship offers a unique opportunity to view the United Nations human rights system at work in Geneva. It provides hands-on experience working for an international non-governmental organisation (NGO) as well as the opportunity to contribute to our work supporting human rights defenders, strengthening human rights systems, building and leading human rights coalitions, and responding to significant and systemic situations of concern. For more information, consult our website www.ishr.ch.

Key tasks:

- Monitor UN human rights meetings, including the Human Rights Council, treaty body sessions and working groups;
- Contribute to ISHR's publication, in particular the regular online publications;
- Assist with ISHR's work with regional human rights defenders' networks and human rights bodies at the regional level;
- Approximately 10-20% of the work will be administrative in nature.

Training and Opportunities:

- Staff meetings which include presentations from ISHR staff members on current activities and their own experiences. Interns play an integral role in those meetings by presenting their work to the staff members;
- Opportunities to interact and network with human rights defenders, diplomats or other UN and NGO professionals both at the United Nations and at ISHR office during meetings;
- Practical sessions and guidance in monitoring and writing reports for various UN mechanisms;
- Individual supervision and mentoring.

Requirements

To be considered, applicants should:

- be a student or a graduate in international relations, law, human rights or a related field;
- be motivated to pursue a career in human rights and have a particular interest in the UN human rights system;
- have an excellent standard of written and spoken English; to be able to work in French is preferable;
- be able to report thoroughly and accurately on the meetings;
- be flexible;
- be able to work as a member of an international and multicultural team and willing to participate in a variety of tasks, as required.

Salary

This is an unpaid internship. ISHR will facilitate acquirement of relevant permits. ISHR shall ensure the interns are provided with an initial detailed briefing regarding living and working in Geneva and provide the interns with full support to ensure their stay in Geneva is safe, comfortable and enjoyable. ISHR pays for the monthly bus pass in Geneva, as well as the accident insurance.

Applications

Please submit a cover letter and curriculum vitae by email to internship@ishr.ch by 13 June 2016. Incomplete applications will not be considered. **Only short-listed candidates will be contacted.** Please note that we can only consider the applications of Swiss or EU citizens. Applications from non-EU citizens who already have a valid work permit for the canton of Geneva will also be considered.